



## Yearly Status Report - 2015-2016

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	UNIVERSITY COLLEGE OF ARTS
Name of the head of the Institution	Dr. Jararamu M
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0816-2272027
Mobile no.	9740778174
Registered Email	principal.uca2013@gmail.com
Alternate Email	microjayaramu@gmail.com
Address	B H Road
City/Town	TUMKUR
State/UT	Karnataka
Pincode	572103
<b>2. Institutional Status</b>	

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Padmanabh K V
Phone no/Alternate Phone no.	08162254546
Mobile no.	9449525854
Registered Email	journalismtut@gmail.com
Alternate Email	sibanthipadmanabha@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.tumkuruniversity.ac.in/index.php?/univ_arts_college">http://www.tumkuruniversity.ac.in/index.php?/univ_arts_college</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.tumkuruniversity.ac.in/index.php?/univ_arts_college">http://www.tumkuruniversity.ac.in/index.php?/univ_arts_college</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.12	2012	15-Sep-2012	14-Sep-2017
1	B+	76.1	2003	21-Mar-2003	20-Mar-2008

<b>6. Date of Establishment of IQAC</b>	24-May-2003
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Seminar on Safe	04-Mar-2016	150

guarding Human rights Challenges and Prospects	02	
Seminar on Development Communication Challenges of the Present	15-Feb-2016 01	150
Workshop on English Language skills for Media	28-Sep-2015 01	100
National conference on Gandhian Philosophy and Recent Trends in India	05-Oct-2015 02	270
National Conference on Globalization and Tourism	23-Mar-2016 02	280
Workshop on English Language skills for India	28-Sep-2015 01	150
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dept of Journalism	Seminar / Workshop	UGC	2015 01	45000
University college of Arts	seminar	UGC	2015 02	60000
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Introduction of Innovative methodology using ICT for Teaching and Learning :

Capacity Building and Personality Development Programmes for all faculty  
 Regularity in Organizing Conferences, seminars and workshops by the Faculty  
 Better Utilization of ICT on campus Introduction of skill based elective Courses

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To Create Research Culture among Staff	Workshops on Research Methodology is Conducted, The UGC, ICSSR and Tumkur University has sanctioned Considerably the Major and Minor Research Projects. Four Major projects amounted to Rs. 682550 and one Monor Research Project amounted to 120000 has been sanctioned and received by Four Faculty members
Organising Conferences and seminars	Five Conferences were organised by the collge during the year
Research Publications in the Peer reviewed Journals	28 peer review journal publications, 07 Non peer review publications, 31 Conference proceedings, 05 ISBN edited Books have been the reaserch output by the faculty of the Institution during the year
To Introduce and Continue using ICT as tool for teaching	All the class rooms are fitted with LCD Projectors, Smart Boards. The faculty are trained and encouraged to use the technology as a tool for effective learning
To Increase Paper Presentations by the faculty at National And International Conferences, Seminars and Symposia	187 participations at National level, 119 paper presentaions and 10 faculty members acted as Resource persons and Keynote speakers at various National and International Conferences

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Syndicate meeting, Tumkur University	11-Jun-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission	2020
Date of Submission	04-Feb-2016
17. Does the Institution have Management Information System ?	No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• **OBJECTIVES:** TO help and encourage students to face global challenges through development of their overall personality by co-curricular and extra -curricular activities like sports, cultural activities, dramatics etc. • To inculcate discipline a sense of responsibility by co-curricular and punctually so as to make them responsible citizens. • To create a feeling of unity and promote communal harmony among students. • To create a sense of belonging towards their alma mater so that they can contribute their might to its development and progress through an ongoing process of mutual interaction. • To utilize human and natural resources along with the infrastructural facilities of the institution for the overall wellbeing of the students and for the social development of the local/neighboring community. • The vision, mission and objectives are made known to Students, Teachers, Staff and other stakeholder through following means. • College website .college prospectus NAAC Self Study Report university college of Arts. Display Boards. • During Admission Process. Communicated Annual Function in this way the Vision, Mission & Objectives of the institute are communicated to all

1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s). Since our college is affiliated to Tumkur University it has to abide by the curriculum designed by the parent University. On the other hand for deployment of curriculum, the different departments plan and implement the curricula by dividing them into two major modules - pre and post Dasara Vacation. The curricula contained in the modules are made effective through rigorous and interactive classroom teaching following a well-distributed Time-Table which is centrally designed. The College prospectus, academic calendar offer the idea about the delivery and coverage of the curriculum. These documents are reviewed and renewed every year by the teachers of University College of Arts, Tumkur University, Tumkur.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/06/2016	0	NIL	NIL

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	01/06/2016

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	NIL	01/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/06/2016	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBM	NIL	0
No file uploaded.		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

The College always supports to the well-conceptualized feedback system, involving all major stakeholders, provides an understanding of ground realities, based on which guidelines are framed for programme planning ,curriculum design and syllabus revision. the recommendation of the UGC, the NAAC, the Tumkur university and statutory bodies, the curriculum aspects committee are consider during the revision process. The faculty are in consultation with experts and using feedback from all stakeholders to create the good practice for the best Civil Society in the country. The schedules of our college in preparing with concentrating the students for their life outside campus and gives an important considerations for there future carrier life also. In the college, teaching excellence is also enhanced through structured feedback system that evaluates teacher effectiveness in every course. In addition to formal feedback, individual faculty members also obtain informal feedback from students, review them and use them for improving their performance. Accordingly performances of our college teachers are excellent. And also collected the opinions of alumni as old students of the college,

parents and employers time to time to modify and improve the academic discipline for the best practice of the college in national and international level.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBM	Gen	60	85	58
BCom	Gen	240	1080	233
BA	HEP	120	250	114

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	1551	34	30	2	1

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
49	30	103	20	20	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student Mentoring System In order to monitor and guide the students in their academics, University College of Arts has formed a Student Mentoring System. Two teachers per section/class are allotted for the purpose, and they will counsel and monitor the students regularly. This is a continuous process till the students complete their graduation. Apart from orienting the students in academics, they are also given guidance for higher studies and career opportunities. Many students have been securing admissions for their higher studies and many more enter job markets upon completing their graduation from our college. Objectives: The objectives of the Student Mentoring System in the college are: 1. To monitor the attendance of the students and to inculcate academic discipline. 2. To enable the parents to know about the performance and regularity of their children. 3. Improving the rapport between the teachers and students. 4. Providing counselling and guidance to students in academic matters. 5. Guiding students to choose suitable path for job or higher studies. 6. The system also aims to improve the attitudes and knowledge of the students towards learning process. Methodology : 1. Every section/class has two mentors and each mentor will get around 30- 35 students for mentoring. 2. Attendance of the students is taken in every class during the first five minutes and at the end of every month, names of students who have shortage of attendance will be posted in the notice boards of the respective department. Parents of the more irregular students are called in to the college by the Principal to inform them regarding the irregular attendance of their wards. 3. The mentors meet such students and counsel them to attend the classes regularly. 4. Sometimes, the Parents/Guardians of poor attendee/performance students are called to meet the

mentors and corrective and preventive measures are implemented for further improvement. 5. Meetings are conducted by the Principal with HODs to review the punctuality and regularity of the students. 6. The Student Mentoring System works in tandem with the Disciplinary Committee, Career Guidance Cell and Anti-Ragging Committee of the college to monitor the students in the campus. 7. After the declaration of the results of the respective semesters, the mentors go through the results of the students. Good performers in each class are counselled individually to keep their performance on the path of progress every semester. Low learners are counselled individually to grow better. 8. In the Final year, care is taken to guide the students for higher education and job opportunities. Outcomes of the system: 1. The attendance of the students is regular. 2. There is a good rapport between the students and teachers in the college. 3. Many students go for higher education and jobs soon after their graduation. 4. The academic performance of the college has grown progressively. 5. The college campus has become a disciplined, ragging-free campus.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1551	49	31.65

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	41	7	0	9

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NIL	Lecturer	NIL
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBM	3	6	04/04/2016	30/06/2016
BCom	2	6	04/04/2016	30/06/2016
BA	1	6	04/04/2016	08/07/2016
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms Initiated on CIE As a part of the Continuous Internal Evaluation (CIE), University College of Arts conducts Internal Tests on a regular basis in each semester. Normally, internal tests are of one hour duration. However, at the end of the semester some departments conduct an internal assessment cum preparatory examination of Three Hours' duration, keeping in mind the university examination. These exams are conducted in conformity with the rules prescribed by Tumkur University. Apart from Internal Tests and Preparatory Tests, Assignments are also assigned to students in order to improve their creative, logical and writing skills. The pass mark for each subject is 40. While finalizing the internal marks, equal weightage is given to all the



internal exams conducted and assignments submitted by the students. Information with regard to the Final Internal Marks is communicated to the students by displaying the marks by the respective departments on their notice boards. This helps to address discrepancies, if any. The internal tests are conducted after the conclusion of every unit in each subject/paper. This helps the students to stay focused on academics throughout the semester. Instead of having a series of internal tests, this method relieves the students from the burden of and the anxiety about examinations. Also, since these tests are conducted soon after the completion of each unit/chapter, the performance of the students helps the concerned teacher to assess the impact of teaching as well. Attending the internal test is mandatory. If, because of some serious issues, a student fails to attend an internal test, separate exam will be conducted for such student.

**2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

Academic Calender University College of Arts, since it is a constituent college of Tumkur University, has prepared Academic Calender in accordance with the University Calendar. Following are the Salient Features during every academic year: 1. There will be 90 teaching days in every semester, as per the norms of the University, barring General and Public Holidays. In case, if some working days are lost due to some pressing reasons, additional classes will be conducted during leisure hours to make up the loss. 2. There will be internal tests at the end of every unit/chapter and preparatory tests at the end of the semester. 3. To balance extracurricular activities with academic activities in every semester, it has been decided to some extracurricular activities during odd semesters (1, 35) and some activities during the even semesters (2, 46). 4. In addition to the celebration of National Days, some other special days are observed in the college: Environmental Day, International Women’s Day, and International Mother Tongue Day etc, to create awareness among the students. 5. Special Lectures will be conducted by every department at least once in every semester. 6. Students’ seminars will be conducted at classroom level in every semester. This will help the students to reduce their stage phobia and increase their public addressing skills. 7. The college functions on shift basis every day. Morning sessions are allotted to Commerce and Management classes. Therefore, Commerce and Management Students will involve in extracurricular activities in the Afternoon. Since BA students attend classes in the Afternoon session, they do extracurricular activities in the Morning. This ensures a proper balancing of both curricular and co-curricular activities for all courses.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://www.tumkuruniversity.ac.in/index.php?/univ\\_arts\\_college](http://www.tumkuruniversity.ac.in/index.php?/univ_arts_college)

**2.6.2 – Pass percentage of students**

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
VI Sem	BBM	Gen	44	39	88.64
VI Sem	BCom	Gen	112	101	90.18
Vi Sem	BA	HEP	45	38	84.44

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://www.tumkuruniversity.ac.in/index.php?/univ\\_arts\\_college](http://www.tumkuruniversity.ac.in/index.php?/univ_arts_college)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	ICSSR	4.8	1.92
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
UGC sponsored One day National conference on Recent trends in Open Access	Library and Information Center	09/01/2016
UGC Sponsored workshop on " English Language Skills for Media"	English	28/09/2016
Special lecture on 'Challenges before young journalists' by Sri S. Naganna, Editor, Praja Pragathi, Tumkur	Journalism	15/09/2015
UGC-sponsored workshop on 'English Language Skills for Media' in collaboration with Dept of English	Journalism	28/09/2015
Seminar on 'Development Communication: Challenges of the Present'	Journalism	15/02/2016
UGC-sponsored two-day National Seminar on 'Safeguarding Human Rights: Challenges and Prospects'	Journalism	04/03/2016
Pusthakagala Odu Matthu Grahike: Special Lectured By Pro. M.L.N Murthy: Nanna Mecchima Pusthaka " Vidhyarthigala Abhipraya Mandane Computation,	Kannada	26/08/2015
Book Release and Tribal Photography Exhibition by	Kannada	09/09/2015

B.S Lingaraju and Challakere Govindaraju		
Samakalina Kannada Kavya.: Special Lectured By Sri. S. Nagappa Kavigosti Vidhyrthigala Swarachitha Kavana Vachana Computation	Kannada	12/02/2016
World Language Day: Special Lectured By Sri. H.V Veerabhadrayya	Kannada	23/03/2016
Jagathikarana Matthu Sthaliya Samskruthi: UGC Sponsored One Day National Seminar	Kannada	12/03/2016

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/06/2016	NIL
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/06/2016
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	0	0
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Kannada	12
Political Science	4
Commerce	12
Economics	5

Sociology	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2016	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Special Annual on " Awareness on Environmental Protection, Health and Service	National Service Scheme, University College of Arts, Tumakuru Place: K. Palasandra, Tumakuru Taluk	7	150
Special Camp on "Clean Environment - Strong Youth - Strengthen India	National Service Scheme, University College of Arts, Tumakuru Place: GHPS, Baddihalli, Tumakuru Taluk	8	200
Swachh Bharat	UCA 4 KAR BN	1	42
Fielded Platoons in Republics Day	District Administration	1	55
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	0	0
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/06/2016	31/12/2016	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/06/2016	NIL	0
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15.78	13.06

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
New Gen Lib	Partially	3.1	2015

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	77258	5603391	9	1658	77267	5605049
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	52	2	1	13	21	4	12	1	0
Added	0	0	0	0	0	0	0	0	0
Total	52	2	1	13	21	4	12	1	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12.78	9.79	3.26	3.26

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The university has a dedicated Engineering Department responsible for carrying out the duties of Estate office and is responsible for overseeing the maintenance of infrastructure such as buildings, class rooms, laboratories, hostels, cafeterias, sports facilities, utilities and gardens. The department has qualified and skilled manpower for civil work, electric work, plumbing, etc., the maintenance of equipment's for water pumping and other engineering related equipment's as per their preventive maintenance schedules. Housekeeping services are outsourced and available on campus, 24X7 Campus Surveillance Cameras, CCTVs, other security equipments are maintained through IT department by the authorized agencies. Teaching aids such as LCD Projectors, PA Systems, Laptops, Desktops, Printers, Wi-Fi etc. are maintained by IT helpdesk department. Fire fighting equipment in various blocks, class-room, labs, hostels, offices, Library etc., are also maintained by the engineering department. Staff for maintaining and utilizing physical, academic and support facilities such as Teaching, Laboratory and Computer Labs.

a) Cultural Activities: This institutions has got adequate facilities for cultural activities, a separate coordinator among the faculty member carryout this activity in this institutions. Example singing, dancing Sankalpa, Samskrithi annual day celebration etc., through the year.

b) Sports and Games: This institution has adequate facilities for sports and games this institutions has total 10 acres of land and building campus included University College of Arts Building a separate coordinator for Physical education and sports available. Example Cricket, Football games etc. to carry out depending upon the needs of the students.

CONSTITUTION OF SPORTS BOARD: The Sports Board of College shall be constituted with the following composition of members. Chairman Principal Members H.O.D's of all the Departments Member Secretary Assistant Director of Physical Education

C) Gymnasium and Yoga centre: This institution has adequate facilities in association with University College of Science. University College of Science has got separate facilities Gymnasium room both college students using the same periodically.

d) Library: The Library and Information Centre of the University College of Arts is located in the premises of the College at the Ground Floor and is well organized., The library has a good collection of Books, Journals, E-resources, Newspapers, Magazines, competitive exam books which is helping for the students to prepare for the competitive exams.

Constitution of Library Advisory Committee: The LAC of College shall be constituted with the following composition of members . Chairman Principal Members H.O.D's of all the Departments Member Secretary Assistant Librarian

Library has collection development policy: Book, journals, e- resources, magazines, newspapers selection based on the recommendations of the faculty members and students. Preservation policy, Stack maintenance, Library has framed good library rules and regulations for the user to access library resources. The Reading Room facility is available. Book, Journals and E-Resources are procured through the following the procedure: The library budget is prepared by Finance department of the University. Membership is only for the College Students and faculty members. Library is providing following services viz., Book borrowing service, Reprographic Service, Reference Service, Internet Service also IT based library services.



## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	01/12/2016	0	0
No file uploaded.			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	NIL	0	0	0	0
No file uploaded.					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	15

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
No file uploaded.					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	324	BA	Arts	Tumkur University	97
2015	58	BBM	Management	Tumkur	9



				University	
2015	233	B Com	Commerce	Tumkur University	63
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Table Tennis	University	80
Cricket	University	375
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NIL	Internatio nal	0	0	0	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NIL
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### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No
NIL

5.4.2 – No. of enrolled Alumni:

0
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5.4.3 – Alumni contribution during the year (in Rupees) :

0
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5.4.4 – Meetings/activities organized by Alumni Association :

NIL
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## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution focuses keen on decentralization by intending equal opportunity (equal role to participate is the functioning of the Institution. The Principal, Heads of the departments, teaching and non teaching faculty along with students concentrate on fostering the progress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the Institution. Regular meetings are conducted for planning and execution of various academic activities and other activities of the college. Various committees like Time Table Committee Admission Committee, Sexual Harassment Grievance Redressal Committee College API committee? Anti-Ragging Committee? Cultural Events Committee are constituted for the smooth functioning of the Institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> <li>• Annual admission process is a common phenomenon, Prospectus is issued to the aspirants</li> <li>• Admission process is completely based on Merit and roaster system</li> <li>• Online admission process and counselling will be done in more transparent manner</li> <li>• Vacant seats are also filled with transparency and roaster system</li> </ul>
Industry Interaction / Collaboration	<ul style="list-style-type: none"> <li>• The college has a practice of organising industrial visits to understand the system of practicality at the Industrial Organisation</li> <li>• The Institution is associated with Small and Medium scale organisations for students project work</li> <li>• Experts from the industry are invited to deliver the talks on recent issues</li> </ul>
Human Resource Management	<ul style="list-style-type: none"> <li>• Participatory mechanism is at work at every stage to ensure quality lift</li> <li>• Staff are encouraged to participate in Orientation programmes, Refresher Courses, Short Term Courses, Faculty Development programmes</li> <li>• Transparency system is followed in recruitment</li> <li>• Online system of Recruitment for staff</li> <li>• Staff are encouraged to participate in National and International Level Conferences partially financed by the University</li> <li>• Good Cordial relationships are maintained among the staff of the College and University Staff</li> </ul>
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> <li>• The library has been partially digitalised</li> <li>• Initiation has been taken to start library book database.</li> <li>• Exclusive website for Library is created for the benefit of staff and</li> </ul>

	<p>students • Access to Online journals are provided under NLIST programme</p>
<p>Research and Development</p>	<ul style="list-style-type: none"> <li>• Faculty members are encouraged to submit the research proposals to UGC, ICCSR and funding agencies.</li> <li>• Faculty members are encouraged to publish their research articles in refereed journal of national and international repute</li> <li>• The university has provided research grants to conduct the research under SCP, TSP and Dr.Ambedkar study centre</li> <li>• The college has provided infrastructure for conducting research</li> </ul>
<p>Examination and Evaluation</p>	<p>The college is a Constituent college under Tumkur University. The university conducts semester examinations as per the norms and Regulations of the University. The central Evaluation process is carried out with due transparency. The internal Assessment marks are awarded by the department concerned based on the performance of the students in the Tests, Assignments and Presentations. The statement of marks is displayed at the general notice board as a practice of transparency. The students are permitted to apply for Re-valuation, Re-totalling, Scanned copies of the Answer scripts if required.</p>
<p>Teaching and Learning</p>	<p>Learner oriented strategies have been adopted in the teaching learning system. Lecture method is widely used along with interaction and Group discussion. Faculty members extensively use the teaching aids such as LCD Projectors, Digital Boards, OHPs, Live interactive sessions and other such Audio Visual Aids. Induction and orientation programmes are conducted at the beginning of the semester as an awareness programme. Visits to Industries, Stock Exchange, Banks, Participation in Workshops in Conferences are encouraged. Personality Development Programme are a regular feature of the academic activities of the institution. The college also arranges special lectures in the areas of Current affairs, Capacity Building, other academic related subjects by eminent scholars in the respective fields. The teachers are given training/ orientation to use latest innovative teaching technology including audio-visual aids. Each class room is provided with smart boards.</p>

Curriculum Development	<p>The institution is a Constituent college of Tumkur University. Hence the syllabus prescribed by the University is being adopted for curriculum development. The faculty members are actively involved in framing the syllabi, setting question papers, participate in evaluation process. Many of the faculty members have also served as Chairmen, Members of BOS and BOE.</p> <p>The Institution has an Internal Mechanism for Planning unit tests, assignments, Projects, Skill development records, Evaluation of test papers, Records of the same are maintained. Many of the faculty members have been actively participating in various conferences pertaining to curriculum development and have presented their papers in the conferences.</p>
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The institution has set up a mechanism for planning and execution of various academic and developmental activities of the institution headed by the head of the Institution with senior faculty as members of the committee. The yearly activities will be chalked out and implemented as required and further all developmental activities in the form of creation of assets like building infrastructure will be from the University as the college is the part of the University</p>
Administration	<p>The college authorities can exercise full supervision of all service modules in the office through the MIS software.</p> <ul style="list-style-type: none"> <li>• The Principal act as an arbitrator with University as well as the teaching and non-teaching staff through email.</li> </ul> <p>All important administrative information including notices is regularly published on the website. The college is connected through high-speed internet of bandwidth 150 MBPS. Fully automated, wireless office with 24x7 internet facility.</p> <ul style="list-style-type: none"> <li>• The college office is linked through intranet with the Principal's office for online supervision by the management.</li> </ul> <p>Biometric attendance for all staff members.</p>
Finance and Accounts	The accounts of the institution are

	maintained through the Tally software. The accounts are prepared by the Chartered Accountant on par with the framework of the University on consolidated basis and audited regularly by the Karnataka State accounts department and Accountant General of Audit and services.
Student Admission and Support	Admissions of the students are the regular process on yearly basis. At the beginning of the Year, Notification will be Advertised on University website and all local news papers. OMNI bus merit list will be prepared and announced. Based on the merit and roaster the admissions are made.
Examination	Examination process is completely computerized. End to end solutions are in progress. Commencing from Question paper to printing of marks cards, Convocation certificates etc, are completely under e-governance portal of the University. Government of Karnataka has also supported a software in association with NIC.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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Refresher Course	3	16/11/2015	07/12/2015	21
Refresher Course	2	30/06/2016	20/07/2016	21
Refresher Course	2	01/12/2016	21/12/2016	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
41	41	11	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical Re-imbursement Financial assistance for participation in conferences in National and International	Festival Advance	Hostel facilities Medical Centre is established to take care of the students' health related issues. Fee concession is extended for students admitted from weaker sections of the society (as per Government rule)

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The University college is a Constituent college of Tumkur University. The accounts and audit of the accounts of the college will be in line with the university. All the accounts will be prepared at the office of the Finance Officer of the University and placed before the Syndicate of the University for approval and then submitted to Government of Karnataka to initiate the action of audit. The State accounts department will audit the accounts of the University and college regularly on yearly basis. Any observations made by the audit team, compliance will be given with regard to all observations and queries.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic			Yes	Principal
Administrative			Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher meetings are conducted regularly and parents are constantly kept informed about the progress of their wards. Suggestions are sought from the parents Grievances are responded positively

6.5.3 – Development programmes for support staff (at least three)

Provided computer training Encouraged to pursue higher education Encouraged to take up departmental promotional examinations Medical re-imburement facility extended Grant of Festival advance One seat reserved for admission under Employee Quota

6.5.4 – Post Accreditation initiative(s) (mention at least three)

More Ph D to pursue Special coaching for individual sports Enhancement of Student intake and results emphasis on Research component and publication output

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	01/06/2016	31/12/2016	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Ramp/Rails	Yes	10
Scribes for examination	Yes	4

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	0	0	01/06/2016	0	NIL	NIL	0
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	01/06/2016	NIL

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	01/06/2016	31/12/2016	0
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. College campus is greenery due to the continuous/season wise plantation of trees, particularly fruit bearing with an objective of not only maintaining green campus, also to feed the birds, animals and other living objects of the area. 2. With an MOU with Tumkur Smart City Project Authorities a beautiful walker's path has been created and maintained it effectively and efficiently. Thousands of the public are benefitting from these walkers path and campus has become public-students friendly in nature. 3. College campus is known for its beautiful green environment due to the sincere efforts of the teaching and student's community.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Practice of Value Based Education to the Students 2. Lecture/Workshop on Mental and Physical Health of the student's

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://tumkuruniversity.ac.in/index.php?/univ\\_arts\\_college](http://tumkuruniversity.ac.in/index.php?/univ_arts_college)

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution caters to the needs of students from different socio-economic backgrounds, most of them are first-generation learners. Majority of the students belong to Scheduled Castes, Scheduled Tribes and Other Backward Classes. The institution has been trying its level best to provide a congenial learning atmosphere to the students, while an inspiring ambience to the teaching and non-teaching faculty. The college gives equal importance to both curricular and extra-curricular activities, in order to make education an all-encompassing concept. The institution does believe that only such education



that helps their future and livelihood is true education, and therefore, activities supporting this ideology are realized on the campus. The college conducts special lectures, seminars and skill-oriented workshops for students and staff members throughout the year in order to boost their capabilities. The programmes are particularly designed to enhance employability of the students. Areas usually focused are spoken English, personality development, interview skills, computer skills, camera operation, and the like. The activities carried through National Service Scheme (NSS), National Cadet Corps (NCC), Youth Red Cross, etc. are intended to promote community orientation among students, where students are encouraged to strive towards the welfare of the society, and empathize with the community stakeholders. The basic idea behind these initiatives is that education should not become an activity within four walls, but an ideology that sparks a tendency among students to go along with the society where they live in. Moral education is a part of the academic life in the college. Imparting moral values, discipline and self-esteem is part and parcel of the curriculum, where each teacher considers it a priority to include these issues as an integral part of their teaching methodology. Thus the vision of the college, i.e., "Empowering the students with knowledge, as we believe that the educational institutions represent new temples of modern India in which infinite citizens are educated, enlightened, empowered and employed"- is reflected in the distinctiveness of the institution.

Provide the weblink of the institution

<http://ucatut.ac.in/about-us/>

#### **8.Future Plans of Actions for Next Academic Year**

1. To start Post-graduation Programmes in certain departments
2. To enhance GER
3. To establish infrastructure in the new campus
4. To introduce value added courses
5. To Increase employability of the students
6. To have more number of skills oriented programmes